

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

July 16, 2026

The following meetings have been scheduled for TUESDAY, JULY 21, 2026

PUBLIC HEARING – To Adopt Local Law #3-2026 to pass the 458-D Veterans Exemption for 100% Disabled and 100% unemployable Veterans for City Taxes

6:15 PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

COMMON COUNCIL WILL HONOR THE NORTH TONAWANDA GIRLS' SOFTBALL TEAM

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Richards, Schulmeister, Roe, Lavey, Murphy**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, JULY 21, 2026, 6:30 PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 6/24/2026

- 1) Legal Notice – Sealed Proposals for the Sweeney Street Mill and Overlay – City Engineer**

PROOF OF PUBLICATION PUBLISHED 7/08/2026

- 1) Legal Notice – Completion of the 2026 Final Assessment Roll – City Assessor**

COMMUNICATIONS FROM CITY OFFICIALS

#1. Code Maintenance Committee

Re: Approval to Amend Chapter 59 Milk in the North Tonawanda City Code

IV.1 Engineer

Re: Approval of Payne Park Aquatic Facility Construction Inspection Services Amendment Agreement No. 1 – Additional Construction Administrative Services

IV.2 Engineer

Re: Approval of the Meadow/Payne Intersection Improvements WSP Agreement Amendment No. 2 Additional Engineering Services

IV.3 Engineer

Re: Approval of SEQR Resolution for the WIIA Grant Application – Lead Service Line Inventory (LSLI) SEQR Type II Action

IV.4 Engineer

Re: Approval of Change Order No. 6 for Project 2024-01: Smart Growth 2.0 CFP Improvements Project

V. Supt. Water/Wastewater

Re: Approval of Resolution Authorizing Application of WIIA Grant for Lead Service Line Inventory Project

VII. Accountant

Re: Payment of the Abstract of Claims Dated July 21, 2026

IX. Supt. Public Works

Re: Award of Contract for Project 2026-05: Sweeney Street Mill and Overlay

X.1 Police Chief

Re: Approval to Amend Chapter 96 Vehicle and Traffic §96-56.1 Parking in Robinson Street Parking Lot in the North Tonawanda City Code

X.2 Police Chief

Re: Approval of reappointment of Ryan Follendorf as a Commissioner of Deeds for the City of North Tonawanda

XXV. Monthly Reports

.1 Clerk-Treasurer

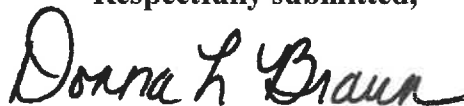
COMMUNICATIONS FROM OTHERS

A.

Deborah Lawrence

Re: Permission to be reappointed as a Commissioner of Deeds for the City of North Tonawanda

Respectfully submitted,

A handwritten signature in black ink that reads "Donna L. Braun". The signature is written in a cursive, flowing style.

**Donna L. Braun
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

JUL 21 2026

Delia Bates, of said county, being duly sworn, deposes and says that
she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 364345
was printed and published in said paper on the following dates:

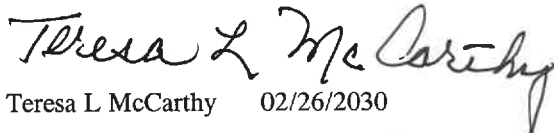
06/24/2026



Principal Clerk

Subscribed and sworn to before me this

6. 7. 26



Teresa L McCarthy 02/26/2030

Notary Public

Expiration Date

RECEIVED
CITY CLERK'S OFFICE

2026 JUL 7 AM 8:01
NORTH TONAWANDA NY

Teresa L. McCarthy
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26. 2030

**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT**

NOTICE TO BIDDERS

SEALED PROPOSALS for the **Sweeney Street Mill and Overlay** project as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until **11:00 AM, Prevailing Time, Tuesday, July 14th, 2026**, at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo and Western New York, 2660 William Street, Cheektowaga, NY 14227.

The project consists of the milling and paving of 2" of asphalt top-coat on Sweeney Street from East Robinson Street to Roncroff Drive in the City of North Tonawanda. Binder repair in various locations and adjusting of manholes and water valve boxes to grade are also included.

Copies of the Contract Documents required for review or bidding purposes may be obtained at the City Engineer's office, City Hall, 216 Payne Avenue, North Tonawanda, New York, on or after June 23rd, 2026, upon deposit of \$50.00 (2 - \$25.00 checks made payable to the City Treasurer of North Tonawanda) for each set of documents so obtained. The full amount of the deposit for one set of documents, and one-half of the deposit for any additional sets of documents will be refunded to each bidder who submits a formal proposal to the City, and who also returns the documents in good condition to the office of the City Engineer within thirty (30) days after his bid security has been returned to him. Equipment manufacturers, contractors, subcontractors and others who do not submit formal proposals to the City, will be refunded one-half the amount of the deposit for all sets of complete documents returned in good condition to the office of the City Engineer within thirty (30) days after the opening of bids. No refund will be made for documents received after this thirty (30) day period. Contract Documents must be obtained from the City for bidding on this project. Electronically obtained copies of the bid documents will not be accepted.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

An optional pre-bid meeting will be held at 10:00 AM prevailing time on July 7th, 2026, in the City Hall Conference Room (216 Payne Avenue). Attendance at the pre-bid meeting is recommended but is not mandatory.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope address to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, **2026-05 Sweeney Street Mill and Overlay Project**.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna L. Braun
City Clerk/Treasurer
City of North Tonawanda

N#364345

6/24/2026

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

JUL 21 2026

Delia Bates, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 364473
was printed and published in said paper on the following dates:

07/08/2026

Delia Bates
Principal Clerk

Subscribed and sworn to before me this

7.13.26

Teresa L. McCarthy
Teresa L McCarthy 02/26/2030

Notary Public

Expiration Date

LEGAL NOTICE
COMPLETION OF THE
2026 FINAL ASSESSMENT ROLL

Notice is hereby given that the 2026 Final Assessment Roll for the City of North Tonawanda, Niagara County, New York. Final Roll has been completed and verified pursuant to Section 516 of the Real Property Tax Law and is on file in the Assessor's office and the North Tonawanda Library where it is open for public viewing. It will also be online: www.niagaracounty.com/realproperty and northtonawanda.org under the following Departments: City/Clerk Treasurer's Home Page.

Barbara W. Klenke
City Assessor
N#364473

7/8/2026

Teresa L McCarthy
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2030

RECEIVED
CITY CLERK'S OFFICE
2026 JUL 16 AM 10:51
NORTH TONAWANDA NY

/

CODE MAINTENANCE COMMITTEE

THOUGHTFUL REVIEW FOR
LONG-TERM IMPROVEMENT.



STAGE 2 – FINAL PROPOSED CHANGE FOR COUNCIL ACTION

Final Code Change Submission Following Previous Council Review

JUL 21 2026

Date Submitted: 7/16/2026

Expected Meeting Date: 7/21/2026

Submitted By: Code Maintenance Committee

Purpose

The proposed changes have been reviewed by the Code Maintenance Committee and discussed by the Common Council. The attached Final Version reflects the revisions resulting from that review process and is being submitted for legislative consideration.

Code Sections for Final Amendment

Chapter 59. Milk

Attached Documents

The following documents are included for review:

- ✓ Original Version of Code Language
- ✓ Suggested Changes Version (showing proposed amendments)
- ✓ Final Version Proposed for Adoption

Council Discussion

The attached Final Version(s) reflects the changes proposed for legislative action by the Common Council.

RECEIVED
CITY CLERK'S OFFICE

2026 JUL 16 AM 11:30
NORTH TONAWANDA NY

Original

Chapter 59. Milk

[HISTORY: Adopted by the Common Council of the City of North Tonawanda as indicated in article histories. Amendments noted where applicable.]

Article I. Tuberculin Test

[Adopted 8-19-1929]

§ 59-1. When required.

On and after October 1, 1929, it shall be unlawful for any person, partnership or corporation to bring or send into the City of North Tonawanda or to sell, offer for sale or distribute for direct human consumption within said City any milk from any herd which has not been officially tested with tuberculin in accordance with the uniform methods and rules of the Accredited Herd Plan as adopted by the United States Department of Agriculture and the New York State Department of Agriculture and Markets, and from which the reacting animals have not been removed.

§ 59-2. Certificate of physical examination.

A certificate of physical examination of the dairy cattle supplying milk to the City of North Tonawanda shall be filed annually with the Health Officer of the City of North Tonawanda and shall include a statement signed by the owner and the veterinarian to the effect that the herd has been tested with tuberculin in accordance with the Uniform Methods and Rules of the Accredited Herd Plan as adopted by the United States Department of Agriculture and the New York State Department of Agriculture and Markets, and that all reacting cattle have been removed from the herd.

§ 59-3. Violations and penalties.

Any violation of this ordinance shall constitute a misdemeanor and shall be punished by a fine not exceeding \$50 for each offense, and the person so violating this ordinance shall also be subject to a penalty of \$50 for each offense, to be recovered in any court of competent jurisdiction by the City of North Tonawanda.^[1]

[1]

Editor's Note: Former Art. II, Pasteurization and Packaging, adopted 10-26-1936, which immediately followed, was repealed 6-4-2003.

Suggested Changes

Chapter 59. Milk

[HISTORY: Adopted by the Common Council of the City of North Tonawanda as indicated in article histories. Amendments noted where applicable.]

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[Adopted 8-19-1929]

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Final

Chapter 59. Milk

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City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.gov

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

July 15, 2026

IV.1

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

JUL 21 2026

**Re: Payne Park Aquatic Facility Construction Inspection Services
Amendment Agreement No. 1 - Additional Construction Administrative
Services**

Dear Honorable Body:

It was determined that additional Construction Administration (CA) was necessary for the Payne Park Aquatic Facility. Nussbaumer & Clarke will utilize the Autodesk Forma Build software to coordinate between engineers, contractors, and the client on drawings, submittals, RFIs, and daily logs. Enclosed is a proposal from Nussbaumer for these additional services.

Accordingly, I respectfully request that the Common Council approve these additional CA services with Nussbaumer & Clarke, 3556 Lake Shore Road, Suite 500, Buffalo, NY 14219; in an amount of \$52,500; and authorize the Mayor to sign said agreement subject to review by the City Attorney.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file
Alex Domaradski, Director of Parks, Recreation, Youth and Seniors
Laura Willson, Director of Community Development
Edward A. Zebulski III, City Attorney
Jeffery Zellner, City Accountant
Michael Marino, PE, Nussbaumer
Christopher Freese, Nussbaumer

2026 JUL 15 PM 1:03
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

June 12, 2026

Chelsea L. Spahr, P.E.
City Engineer
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120



Re: **Proposal for Additional Construction Administration Services**
Payne Park Aquatic Facility
File No. 26P1-0094

Dear Chelsea:

Nussbaumer & Clarke, Inc. (Nussbaumer) is pleased to submit our proposal to provide additional construction administration services for the **Payne Park Aquatic Facility Project**, as it relates to project document control, including submittal and RFI reviews and approvals.

Payne Park Aquatic Facility represents a significant and highly visible public project. Successful delivery will require experienced personnel who can proactively coordinate between contractors, maintain detailed project documentation, facilitate communication among the project team, and help keep construction to progress safely, efficiently, and in accordance with the contract documents.

Nussbaumer has recently purchased **Autodesk Forma Build**, a construction administration software, that will provide constant coordination between engineers, contractors, and the client. This web-based software allows real time action and updates for drawings, submittals, RFIs, daily logs, financial options, and communications between all parties.

If you would like a demonstration, Nussbaumer will help facilitate this and training on this software if needed.

We would appreciate the opportunity to provide the City and this complex project with the project coordination needed to have a successful project. Should you have questions or need further information, please contact us.

Sincerely,

NUSSBAUMER & CLARKE, INC.

Michael T. Marino, P.E.
Chief Executive Officer

Christopher Freese
Senior Associate
Construction Services Manager

Enclosure

c: file-1(w/encl.)



PRICE PROPOSAL

Based on our understanding of the project scope and the services requested, Nussbaumer proposes to provide the required additional construction administration services, utilizing Forma Build, to the City of North Tonawanda for the Payne Park Aquatic Facility for a total estimated fee of **\$52,500.00**.

From our experience working on similar projects, with multiple scopes and disciplines, Nussbaumer's recommendation for additional CA services is as follows:

- Construction Administration – 8 hrs./week for 12 weeks
 - The beginning of the project is usually the largest lift as it relates to construction administration services, as there are multiple submittals and RFIs that start off the project.
- Construction Administration – 4 hrs./week for 31 weeks
 - As the project moves into steady construction, the CA effort will reduce to as a majority of the project is approved, as it relates to submittals, and construction is in motion.
- Construction Administration – 8 hrs./week for 10 weeks
 - At the back end of the project there will be a slightly higher need to provide CA effort as the project works to completion, and closeout activities will require a large amount of information to be coordinated between the contactors and engineers.

These fees will be billed as hourly as needed.

A detailed breakdown of the fee by task follows.

TASK		FEE
1. Construction Administration – 8 hrs./week for 12 weeks	\$	16,800
2. Construction Administration – 4 hrs./week for 31 weeks	\$	21,700
3. Construction Administration – 8 hrs./week for 10 weeks	\$	14,000
4. TOTAL	\$	52,500





City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.gov

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

July 15, 2026

IV.2

JUL 21 2026

Austin J. Tylec, Mayor and Common Council Members
City Hall North Tonawanda
216 Payne Avenue
North Tonawanda, New York

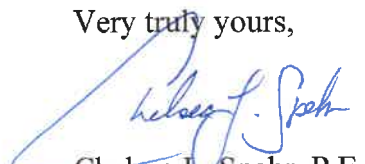
Re: Meadow/Payne Intersection Improvements
WSP Agreement Amendment No. 2
Additional Engineering Services

Honorable Body:

The Meadow/Payne Intersection Improvements Project was developed to 90% in 2018. Due to ROW and funding considerations the project was placed on hold at that time. There was additional design services needed to bring the plans to 100%, additional survey needed, and utility coordination by WSP.

I therefore recommend that the Common Council authorize the Mayor to sign the enclosed Agreement Amendment No. 2 for the additional engineering services with WSP, 40 La Riviere Drive, Suite 320, Buffalo, NY 14202; in an amount of \$58,750.00; subject to review by the City Attorney.

Very truly yours,


Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file, w/encls
Edward A. Zebulske III, City Attorney, w/encls
John Urban, Superintendent of Public Works
Augustine Taboni, PE., WSP

RECEIVED
CITY CLERK'S OFFICE

2026 JUL 15 PM1:45
NORTH TONAWANDA NY



July 10, 2026

City of North Tonawanda Engineering
216 Payne Avenue
North Tonawanda, NY 14120

Attention: Ms. Chelsea Spahr, PE

**RE: Meadow - Payne Intersection
Extra Work Request**

Dear Ms. Spahr:

WSP USA Inc. (WSP) developed and submitted Advanced (90%) Design plans for the Meadow – Payne Intersection project in the City of North Tonawanda in 2018. Due to right-of-way and funding considerations the City placed the project on hold. Per the City's direction, WSP has proceeded to finalize the design plans and submitted the final PS&E (100% Design) bid package on February 6, 2026.

WSP performed additional scope of services to advance the design improvements to the intersection of Payne Avenue and Meadow Drive, specifically extending design duration, participating in numerous utility coordination meetings, and providing additional survey to locate west side sidewalk along Meadow Drive to the north to aid the relocation of utility poles. WSP incorporated these changes into the 90% design plans and utilized final design funds to complete these additional tasks. WSP is requesting an amendment to the original Meadow – Payne Intersection agreement with the City of North Tonawanda dated March 1, 2017, to replenish these funds and provide funding for additional work tasks. This letter summarizes the scope and fee for these additional requested services. All terms and conditions of the initial contract will apply.

Scope of Services:

WSP performed the following additional scope of services:

- **Final PS&E Plan Development**
Revise / update 90% design plans to incorporate revised features, development of Work Zone Traffic Plans, and refinement of typical sections and grading.
- **Property Line Survey**
Provide property line survey and sidewalk stakeout to identify locations for Utility relocations to provide accurate survey for pole relocations.
- **Utility Coordination**
Participate in numerous utility coordination meetings to schedule and identify pole relocations. Due to the project delay, additional meetings were required to reengage utility companies on the proposed work.

Suite 320
40 La Riviere Dr.
Buffalo, NY 14202

Tel.: +1 716 853 1220
Fax +1 716 853 1322
wsp.com



WSP will perform the following new tasks:

- **Review and Update 90% Drawings to 100% Bid documents**

- Perform a site visit to confirm field existing conditions and update the design as necessary. Finalize plans and submit 100% Bid documents.
- Provide support to the City during the bidding process, attending the pre-bid and bid opening meetings, and analyzing bids.
- Update Construction cost estimate.

Deliverables:

- 2 – half size 100% Design Plan for Client review
- PDF of Bid Documents
- Coordination with Avalon during Bidding Process
- Bid evaluation and summary.

- **Coordination/ Support for relocation of Key Bank Sign**

- Review documents and provide support for relocation of Key Bank Sign.

- **Construction Support**

Provide services during construction to commence upon the start of the construction work and continue for an estimated construction duration of 6 months. It is assumed that construction will begin in Summer of 2026.

- Review submittals (assume 25 @ 2 hrs/ submittal) and provide RFI support answering contractor questions regarding proposed design.
- Perform periodic visits to the Project site to provide support to City staff and answer contractor questions. The time involved for these visits shall be approximately four (4) hours per visit once a week for 6-month construction.
- Perform a final walk thorough of the completed work and observe and record outstanding items.

TOTAL FEE REQUESTED \$58,750.

Anticipated Design Schedule:

- Final PS&E Plans – February 6, 2026
- Construction to begin June/July 2026
- Construction Complete November 2026

Assumptions

- No major changes to existing topo.
- WSP to review 25 submittals during construction.
- City to provide daily Construction Inspection.
- Six-month Construction



Should you have any questions or require further information, please do not hesitate to call me at (716) 853-1220.

Very truly yours,

WSP USA Inc



Augustine Taboni, PE
Project Manager



Mark Tytko
Senior Vice President
New York Upstate Local Business Line Leader, Transportation

Austin J. Tylec
Mayor, City of North Tonawanda



City of North Tonawanda
Department of Engineering
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Chelsea L. Spahr, P.E.
City Engineer
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Fax: (716) 695-8568

IV.3

July 15, 2026

JUL 21 2026

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

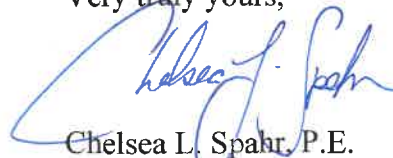
**RE: WIIA Grant Application– Lead Service Line Inventory (LSLI)
SEQR Type II Action**

Honorable Body:

In accordance with the New York State Environmental Quality Review Act (SEQRA), the City in its capacity as lead agency, has determined that the Lead Service Line Inventory would be classified as a Type II Action under SEQRA regulations Section 617.5(c)(24). This sections state that actions involving *“information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action”* would render the project to be a Type II action. The proposed work to inventory lead service lines, would fall under this classification.

I respectfully request that the attached resolution be adopted by the Common Council.

Very truly yours,


Chelsea L. Spahr, P.E.
City Engineer

CLS:cls
Attachment

Cc: File, w/a
Edward Zebulke III, City Attorney, w/a
Jason Koepsell, Superintendent of Water/Wastewater
Jeffery Zellner, City Accountant

2026 JUL 15 PM2:29
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

WHEREAS, the Common Council of the City of North Tonawanda, located in County of Niagara, State of New York (the “City”), desires to inventory the lead service lines withing their water distribution system to improve water system reliability and safety (the “Project”); and

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, the Common Council of the City, as the only involved agency, has examined all information related to the Project and has determined that the Project is classified as a Type II Action pursuant to 6 NYCRR Part 617.5(c)(24) of the SEQRA Regulations;

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that require no further review under SEQRA; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council hereby declares itself lead agency in connection with the requirements of SEQRA; and

BE IT FURTHER RESOLVED that the Common Council hereby declares that the Project is a Type II Action, which requires no further review under SEQRA.



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.gov

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

July 16, 2026

IV. 4

JUL 21 2026

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

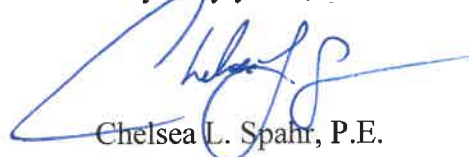
Re: Project 2024-01: Smart Growth 2.0 CFP Improvements Project
Approval of Change Order No. 6

Dear Honorable Body:

Approval of Change Order No. 6 for the Smart Growth 2.0 CFP Improvements Project is hereby requested. The change order is to deduct the EV charger incentive that was awarded to the City from the contract. Attached is a change order listing the deductions from this contract and their associated costs.

Accordingly, I respectfully request that the Common Council approve deduct Change Order No. 6 for the Smart Growth 2.0 CFP Improvements Project in the amount of \$21,454.32 with Miller Construction Services, 3305 Haseley Drive, Niagara Falls, NY 14304; decreasing the contract amount from \$1,077,373.63; to the contract amount of \$1,055,919.31; authorizing the Mayor to sign said change order.

Very truly yours,



Chelsea L. Spahr, P.E.
City Engineer

CLS:tjs

Cc: file
Edward A. Zebulske III, City Attorney
John Urban, Superintendent DPW
Laura Wilson, Director of Community Development
Alex Domaradzki, Director of Parks and Recreation
Jeffery Zellner, City Accountant
Doug McCord, LaBella
AJ DiPasquale, Miller Construction Services

2026 JUL 16 AM 11:30
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.gov

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

CHANGE ORDER NO. 6

DATE: July 13, 2026

TO: AJ DiPasquale
Miller Construction Services
3305 Haseley Drive
Niagara Falls, New York 14304

PROJECT NO: 2024-01 Smart Growth 2.0

ADDITION: \$0.00

DEDUCTION: \$21,454.32

UNDER YOUR CONTRACT 06/03/2025 with the City of North Tonawanda,

You are hereby requested to comply with the following contract modifications:

EV Charger Incentive (See Attached) = (\$27,300.00)
Changes to Irrigation Plan (See Attached) = \$5,845.68

TOTAL = (\$21,454.32)

The sum of **\$21,454.32** is hereby **deducted** from the contract.

<u>Original Contract</u>	<u>C. O. No.</u>	<u>Addition</u>	<u>Deduction</u>	<u>Contract to Date</u>
\$721,123.00	1	\$23,569.33	\$0.00	\$744,692.33
\$744,692.33	2	\$115,621.88	\$0.00	\$860,314.21
\$860,314.21	3	\$28,051.95	\$0.00	\$888,366.16
\$888,366.16	4	\$179,984.93	\$0.00	\$1,068,351.09
\$1,068,351.09	5	\$9,022.54	\$0.00	\$1,077,373.63
\$1,077,373.63	6	\$0.00	\$21,454.32	\$1,055,919.31

ACCEPTED BY


Contractor

DATE

7-16-26

RECOMMENDED BY



DATE

7/16/26

APPROVED BY

(Owner)

DATE

COMMON COUNCIL RESOLUTION DATE _____



Cost Detail

SLY JOB #	2532	PROJECT NAME	Fleishman Park (Smart Growth 2.0)	DATE	--
WORK DESCRIPTION		EV Incentive			
↓ WORK DETAILED DESCRIPTION ↓					
Allocate EV make-ready incentive amount to City of North Tonawanda (PPR Energy Solutions)					

LABOR							
TRADE / OCCUPATION	ST HRS	OT HRS	DT HRS	ST RATE	OT RATE	DT RATE	TOTAL
	TOTAL HRS	-	TOTAL LABOR COST				\$ -

[illegible]

MATERIALS / SERVICES				
DESCRIPTION	QTY	UM	UNIT PRICE	TOTAL
	TOTAL MATERIALS COST			\$ -

SUBCONTRACTS		
NAME	WORK DESCRIPTION	TOTAL
	TOTAL SUBCONTRACTS COST	\$ -

OTHER COSTS				
DESCRIPTION	QTY	UM	RATE	TOTAL
EV Charger Incentive Allocation	(27,300.00)	DLR	1.00	(27,300.00)
			TOTAL OTHER COSTS	\$ (27,300.00)

TOTAL EXTRA WORK COST	\$ (27,300.00)
------------------------------	-----------------------

[illegible]

CHANGE ORDER REQUEST SUBTOTAL	\$5,845.68
BOND INCREASE	0.00%
TOTAL CHANGE ORDER REQUEST	\$5,845.68

Cost Detail

SLY JOB #	2532	PROJECT NAME	Fleishman Park (Smart Growth 2.0)	DATE	--
------------------	-------------	---------------------	-----------------------------------	-------------	----

WORK DESCRIPTION	Irrigation Plan Changes & Removal of Trees
-------------------------	--

↓ WORK DETAILED DESCRIPTION ↓

Core drill & install additional sleeve(s) for planter wall & adjust irrigation lines. Added Laborer = Removal of 2 Dead Trees

LABOR

[illegible]

EQUIPMENT

DESCRIPTION	# of UNITS	TIME	UM	RATE	TOTAL
Takeuchi TB153FR Excavator	1.00	8.00	HR	62.67	501.36
Pickup Truck	1.00	8.00	HR	29.87	238.96
Tandem Dump Truck + Driver Hourly Rate	1.00	2.00	HR	145.00	290.00
TOTAL EQUIPMENT COST \$					1,030.32

MATERIALS / SERVICES

MATERIALS, SERVICES				
DESCRIPTION	QTY	UM	UNIT PRICE	TOTAL
Additional 2" PVC Piping	125	DLR	1.00	125.00
TOTAL MATERIALS COST			\$	125.00

SUBCONTRACTS

NAME	WORK DESCRIPTION	TOTAL
Concrete Cutting & Breaking	Core Drill for Added Irrigation sleeve(s) at Planter	1500.00
	TOTAL SUBCONTRACTS COST	\$ 1,500.00

OTHER COSTS

DESCRIPTION	QTY	UM	RATE	TOTAL
TOTAL OTHER COSTS				\$ -

	TOTAL EXTRA WORK COST	\$	5,083.20
--	------------------------------	-----------	-----------------

Work Order - 73506-1-1 : PRE-INVOICED - Concrete Cutting

[\[Change Password\]](#)[\[Log out\]](#)

[Quick](#)
[WO](#)
[Dispatch](#)
[PreInvoice](#)
[Timesheet](#)
[Assets](#)
[Employee Cards](#)
[Reports](#)
[Admin](#)

Ready

This Work Order is Inactive.

Only CP, Job#/.Dot, and County can be corrected after a PreInvoice is created.

[Save Connection](#)[WO Report](#)

Work Order # 73506-1-1	Sales Person Matt Jasinski	Office BUFFALO	☐ No Price	CCP
Customer ID MILLCONSVONI	SL Customer Site	Job Location Webster St	Order Type CDSV - Service Core Drilling	☐
Customer Name MILLER CONSTRUCTION SERVICES DBA SCOTT LAWN YARD		Street 102 Webster St		
Street 3305 HASELEY DRIVE		City North Tonawanda	State New York	☐
City NIAGARA FALLS	State New York	Zip	Country United States	☐
Zip 14304	Country United States	Contact AJ Dipasquale	County Niagara	
Contact AJ Dipasquale	Work Order Date 6/11/2026	Mobile # 716-525-7175	PO #	
Main # 716-525-7175	Fax #	Remember Job Contact	Job/DOT #	CP
Email adipasquale@millerconstructionny.com		Start Date Mon 6/15/2026	Time 8:00 AM	☐
Remember Customer Contact		Contract Total	PreInvoice Total	\$1,500.00

Access to Work Area good	Height of Work Area on grade
Skurry Control bring a vac and ring if needed	Material and Re-Stee 12" reinforced concrete
Electric Supply On truck	Water Supply on truck
Internal Notes	Printed Notes

Lines

From Template		Edit	Refresh	Move Up	Move Down	Delete
#	Description	Quantity	UOM	Unit Price	Ext Price	
	Core drilling (3) core in a planter box					
1	(1) 39" x 4"					
	(1) 42.5" x 4"					
	(1) 48" x 4"	1.00	LS	\$1,500.00	\$1,500.00	
	Was supposed to be 12" thick					
					\$1,500.00	

Critical Hazards

From Template			Refresh		Delete		
Hazard Potential	Critical Hazard	Short Description					
LOW RISK (L)	Electrocution	Check your cords for cuts and ensure the ends are in good condition					
LOW RISK (L)	Heavy Lifting - Position	Stand in a stable position with feet apart, and keep the load near your waist					
LOW RISK (L)	PPE - Glasses	Make sure you're wearing your safety glasses at all times					
LOW RISK (L)	PPE - Gloves	Make sure you're wearing your gloves at all times while performing work					
LOW RISK (L)	PPE - Hard Hat	Make sure you're wearing a Type 2 hard hat with a chinstrap					
LOW RISK (L)	PPE - Hearing Protection	Ensure you are wearing hearing protection whenever equipment is running					
LOW RISK (L)	PPE - High Vis	Always ensure your high visibility clothing is rated a minimum of Class 2 (find rating on tag)					
LOW RISK (L)	Silica Exposure	Make sure you are using enough water and not creating harmful silica dust					
LOW RISK (L)	Situational Awareness	20-20-20 Rule: Every 20 minutes pause your work for 20 seconds & scan 20 feet around you for hazards					

Operations

[New](#)
[Edit](#)
[Refresh](#)
[Delete](#)



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

V

Jason W. Koepsell
Superintendent

JUL 21 2026

July 15, 2026

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Resolution Authorizing Application of WIIA Grant for Lead Service Line Inventory Project

Honorable Body:

In the Spring of 2026, the City of North Tonawanda worked with the federally funded GLO (Get the lead out) Initiative, to begin identifying the unknown water service materials in our water distribution system. As of May of 2026, there are 9,229 unknown services in our water system. To continue this work identifying our system material, and becoming eligible for lead service replacement funds, we are required to identify all lead and unknown service line materials in our water system.

Attached is a resolution, authorizing an application for a New York State Water Infrastructure Improvement Grant. With your approval, the City will apply for an approximate \$2,000,000 fully funded grant for the Lead Service Inventory Project.

I respectfully request that the attached resolution is adopted by the Common Council.

Very truly yours,

Jason W. Koepsell

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CITY CLERK'S OFFICE

2026 JUL 16 AM 8:12
NORTH TONAWANDA NY

Jason W. Koepsell, Superintendent Water/Wastewater

RESOLUTION AUTHORIZING AN APPLICATION FOR A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT GRANT

WHEREAS, the City of North Tonawanda has identified the need to undertake the Lead Service Line Inventory Project to identify unknown water services lines in our system, as required by LCRI federal regulation.

WHEREAS, the estimated total cost of the Project is approximately \$2,000,000; and

WHEREAS, the New York State Environmental Facilities Corporation ("EFC") administers the New York State Water Infrastructure Improvement ("WIIA") grant program, which provides financial assistance to eligible municipalities for drinking water and wastewater infrastructure projects; and

WHEREAS, the North Tonawanda Common Council has determined that submission of an application for WIIA grant funding is in the public interest and will assist the City of North Tonawanda in undertaking the Project while reducing the financial impact on local ratepayers and taxpayers;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of North Tonawanda, duly convened, hereby authorizes the submission of an application to the New York State Environmental Facilities Corporation for a Water Infrastructure Improvement grant for the Lead Service Line Inventory Project; and

BE IT FURTHER RESOLVED, that the Mayor of North Tonawanda, or their duly authorized designee, is hereby authorized and directed, on behalf of the City of North Tonawanda, to:

1. Prepare, execute, certify and submit the WIIA grant application and all related application materials;
2. Provide any additional information or documentation requested by EFC or other New York State agencies;
3. Execute any grant agreement, financing agreement, certifications, contracts or other documents necessary to accept and administer the WIIA grant, subject to review and approval by the City Attorney; and
4. Take all other actions necessary to advance the application and complete the Project.

BE IT FURTHER RESOLVED, that the City of North Tonawanda commits to providing the required local share of the Project cost and any Project costs that are not eligible for, or are not covered by, the WIIA grant or other funding sources, subject to all applicable legal requirements and future appropriation of funds; and

BE IT FURTHER RESOLVED, that the City of North Tonawanda acknowledges that receipt of a WIIA grant may require compliance with applicable EFC requirements, state and federal laws, environmental review requirements, procurement requirements, minority- and women-owned business enterprise requirements, service-disabled veteran-owned business requirements, and other conditions contained in the grant agreement.

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.

July 16, 2026

JUL 21 2026

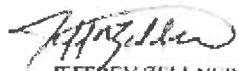
Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council July 21st, 2026, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

RECEIVED
CITY CLERK'S OFFICE

2026 JUL 16 AM 9:09
NORTH TONAWANDA NY

City of North Tonawanda, New York
DEPARTMENT OF PUBLIC WORKS
758 Erie Avenue, North Tonawanda, New York 14120
(716) 695-8585

July 16, 2026

IX.

JUL 21 2026

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Award of Contract
Project 2026-05
Sweeney Street Mill and Overlay**

Dear Honorable Body:

On July 14th, 2026, eight (8) bids were received and opened by the City Clerk for the Sweeney Street Mill and Overlay Project. The results are as follows:

Base Bid:

1. J&D's Seal Tech Corp.	\$500,198.40
2. Milherst Construction, Inc.	\$565,580.00
3. Nova Site Company LLC	\$567,224.35
4. Amherst Paving Inc.	\$576,710.00
5. American Paving & Excavating Inc.	\$581,933.00
6. Miller Construction Services	\$598,478.00
7. D&H Paving LLC	\$624,920.00
8. L.E. Walbridge Inc.	\$821,193.00

Add Alternate 1:

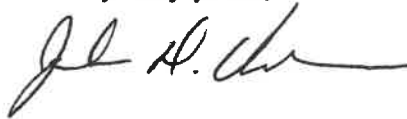
1. J&D's Seal Tech Corp.	\$4,000.00
2. D&H Paving LLC	\$5,800.00
3. Miller Construction Services	\$11,500.00
4. L.E. Walbridge Inc.	\$19,800.00
5. Amherst Paving Inc.	\$22,236.00
6. American Paving & Excavating Inc.	\$25,600.00
7. Milherst Construction, Inc.	\$25,691.00
8. Nova Site Company LLC	\$27,242.00

Total Bid (Base Bid + Add Alt. 1):

1. J&D's Seal Tech Corp.	\$504,198.40
2. Milherst Construction, Inc.	\$591,271.00
3. Nova Site Company LLC	\$594,466.35
4. Amherst Paving Inc.	\$598,946.00
5. American Paving & Excavating Inc.	\$607,533.00
6. Miller Construction Services	\$609,978.00
7. D&H Paving LLC	\$630,720.00
8. L.E. Walbridge Inc.	\$840,993.00

The Engineering Department and DPW have reviewed the bid results and are recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the Sweeney Street Mill and Overlay Project to J&D's Seal Tech Corp., 138 Chandler Street, Buffalo, NY 14207, at their low Base Bid + Add Alternate 1 amount of \$504,198.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,



John Urban
Superintendent of Public Works

JU:tjs

Cc: file
Edward Zebulske, City Attorney
Chelsea L. Spahr, P.E., City Engineer
Jeffery Zellner, City Accountant



DEPARTMENT OF POLICE

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, NY 14120-5491

TELEPHONE:
(716) 692-4111
FACSIMILE:
(716) 692-4321

July 8, 2026

JUL 21 2026

Mayor Austin Tylec and
The North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

I am respectfully submitting for your consideration a proposed update to our local ordinance § 96-56.1 – Parking in Robinson Street Parking Lot. Issues have been arising with vehicles parking in the city market parking lot overnight, which interferes with vendor locations on market days. In a couple instances, the vehicle in question belonged to a nearby Air B and B guest, which took up the time of both market staff and the police department in trying to locate the owner to move the vehicle. This simple ordinance update gives the police department a tool to enforce the ordinance and remove the vehicle if necessary should any violations occur. The language has also been updated to include the city market in the description of the lot (Robinson Street / City Market parking lot.)

§ 96-56.1 Parking in Robinson Street / City Market Parking Lot.

[Added 6-15-1999]

A.

Legislative authority. This section is adopted pursuant to §1640 of the Vehicle and Traffic Law of the State of New York.

B.

Regulations. The following traffic and parking regulations shall be in effect from the effective date of this section at the Robinson Street / City Market Parking parking Lot lot parking area:

(1)

Parking, standing or stopping of trucks, commercial vehicles, tractors, trailers, tractor-trailer combinations and dump trucks, as well as motor homes and campers, shall be excluded from the Robinson Street / City Market Parking parking Lot lot, excepting the above-named vehicles which are authorized to use the Robinson Street / City Market Parking parking Lot lot pursuant to its designation as the City market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the ~~Common Council~~ Mayor or the Mayor's designee.

(2)

Parking is prohibited between 12:00 a.m. and 3:00 p.m on market days, as defined in Chapter 71 of the North Tonawanda City Code, excepting the above-named vehicles which are authorized to use the Robinson Street / City Market parking lot pursuant to its designation as the City Market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the Mayor or the Mayor's designee.

C.

Penalties for offenses. A violation of this section shall constitute a traffic infraction and shall be punishable by a fine of not more than \$100. This section may be enforced by the police or special patrolmen in the same manner as provided for the enforcement of traffic or parking ordinances, including the use of a notice of violation (summons,) tags, towing, and any other procedure authorized by law.

Respectfully submitted,

2026 JUL 8 PM2:03
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

Keith Glass
Chief of Police
North Tonawanda Police Department

§ 96-56.1 Parking in Robinson Street / City Market Parking Lot.

[Added 6-15-1999]

A.

Legislative authority. This section is adopted pursuant to §1640 of the Vehicle and Traffic Law of the State of New York.

B.

Regulations. The following traffic and parking regulations shall be in effect from the effective date of this section at the Robinson Street / City Market Parking-parking Lot-lot parking area:

(1)

Parking, standing or stopping of trucks, commercial vehicles, tractors, trailers, tractor-trailer combinations and dump trucks, as well as motor homes and campers, shall be excluded from the Robinson Street / City Market Parking-parking Lot-lot, excepting the above-named vehicles which are authorized to use the Robinson Street / City Market Parking-parking Lot-lot pursuant to its designation as the City market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the ~~Common Council~~ Mayor or the Mayor's designee.

(2)

Parking is prohibited between 12:00 a.m. and 3:00 p.m on market days, as defined in Chapter 71 of the North Tonawanda City Code, excepting the above-named vehicles which are authorized to use the Robinson Street / City Market parking lot pursuant to its designation as the City Market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the Mayor or the Mayor's designee.

C.

Penalties for offenses. ~~A violation of this section shall constitute a traffic infraction and shall be punishable by a fine of not more than \$100. This section may be enforced by the police or special patrolmen in the same manner as provided for the enforcement of traffic or parking ordinances, including the use of a notice of violation (summons,) tags, towing, and any other procedure authorized by law.~~

CURRENT ORDINANCE

§ 96-56.1 Parking in Robinson Street Parking Lot.

[Added 6-15-1999]

A.

Legislative authority. This section is adopted pursuant to §1640 of the Vehicle and Traffic Law of the State of New York.

B.

Regulations. The following traffic and parking regulations shall be in effect from the effective date of this section at the Robinson Street Parking Lot parking area:

(1)

Parking, standing or stopping of trucks, commercial vehicles, tractors, trailers, tractor-trailer combinations and dump trucks, as well as motor homes and campers, shall be excluded from the Robinson Street Parking Lot, excepting the above-named vehicles which are authorized to use the Robinson Street Parking Lot pursuant to its designation as the City market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the Common Council.

C.

Penalties for offenses. A violation of this section shall constitute a traffic infraction and shall be punishable by a fine of not more than \$100.

PROPOSED ORDINANCE UPDATE

§96-51.1 Parking in Robinson Street / City Market Parking Lot

- A. Legislative authority. This section is adopted pursuant to §1640 of the Vehicle and Traffic Law of the State of New York.
- B. Regulations. The following traffic and parking regulations shall be in effect from the effective date of this section at the Robinson Street / City Market parking lot:
 1. Parking, standing or stopping of trucks, commercial vehicles, tractors, trailers, tractor-trailer combinations and dump trucks, as well as motor homes and campers, shall be excluded from the Robinson Street / City Market parking lot, excepting the above-named vehicles which are authorized to use the Robinson Street / City Market parking lot pursuant to its designation as the City Market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the Common Council.
 2. Parking is prohibited between 12:00 a.m. and 3:00 p.m. on market days, as defined in Chapter 71 of the North Tonawanda City Code, excepting the above-named vehicles which are authorized to use the Robinson Street / City Market parking lot pursuant to its designation as the City Market, or making local deliveries to and pickups from the surrounding and adjoining businesses, or pursuant to other authorization of the Mayor or the Mayor's designee.
- C. Penalties for offenses. This section may be enforced by the police or special patrolmen in the same manner as provided for the enforcement of traffic or parking ordinances, including the use of a notice of violation (summons), tags, towing and any other procedure authorized by law.



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

X.2

JUL 21 2026

July 15, 2026

Honorable Austin J. Tylec, Mayor

And Common Council

City Hall

North Tonawanda, NY 14120

Dear Honorable Body:

Please reappoint Ryan T. Follendorf as Commissioner of Deeds for the City of North Tonawanda, effective August 5, 2026, and ending on August 4, 2028.

Respectfully,

Keith T. Glass

Chief of Police

2026 JUL 16 AM 8:51
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

XXV.1

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CITY CLERK'S OFFICE

JUL 21 2026

2026 JUL 8 AM 10:26
NORTH TONAWANDA NY

7/8/2026

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of June 2026.

General Fund

Balance Fwd - Checking	10,516,737.18
Balance Fwd - Money Market	4,066,760.11
Investments	(4,000,000.00)
Receipts for the month	1,915,962.19
Warrants Drawn	(3,119,436.90)
	<u>\$9,380,022.58</u>

Sewer Fund

Balance Fwd - Checking	480,237.14
Balance Fwd - Money Market	59,040.22
Investments	0.00
Receipts for the month	550,397.14
Warrants Drawn	(296,054.79)
	<u>\$793,619.71</u>

Water Fund

Balance Fwd - Checking	576,425.68
Balance Fwd - Money Market	471,330.82
Investments	0.00
Receipts for the month	379,915.53
Warrants Drawn	(227,767.14)
	<u>\$1,199,904.89</u>

Trust & Agency Fund

Balance Fwd - Checking	670,872.27
Receipts for the month	93,605.98
Warrants Drawn	(51,527.72)
	<u>\$712,950.53</u>

Capital Construction Fund

Balance Fwd - Checking	1,748,426.72
Balance Fwd - Money Market	3,792,503.62
Investments	0.00
Receipts for the month	6,239.21
Warrants Drawn	(220,723.23)
	<u>\$5,326,446.32</u>

Community Development Fund

Balance Fwd - Checking	5,927.56
Receipts for the month	77,703.00
Warrants Drawn	(77,703.00)
	<u>\$5,927.56</u>

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	285,885.00
Warrants Drawn	(285,885.00)
	<u>\$0.00</u>

Housing Rehabilitation Fund

Balance Fwd	12,297.91
Receipts for the month	2.52
Warrants Drawn	0.00
	<u>\$12,300.43</u>

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<u>\$40,683.56</u>

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer

CFO. A.

Deborah Lawrence
303 N Pleasant Pkwy
Buffalo, NY 14206

JUL 21 2026

July 15, 2026

Common council of N Tonawanda, NY
216 Payne Ave
N Tonawanda, NY 14120

Dear Common Council of City of N Tonawanda, NY,

I would like to have my commissioner of deeds renewed for the City of N Tonawanda, NY. It expires 8/20/26.

I work at Degraff Skilled Nursing facility and handle Medicaid applications for the facility.

Thank you,

Deborah Lawrence

Deborah Lawrence
(716) 602-1189

RECEIVED
CITY CLERK'S OFFICE

2026 JUL 16 PM12:33
NORTH TONAWANDA NY